



## Responsible Director / Manager H&S Inspection Audit Report

Report of results from inspections/audits of workplace, equipment, sub-contractors, methods of working & document compliance

Name of Inspector / Auditor:	Mark Andow	On behalf of:	Benchmark Project Management UK Ltd
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Location / Site Name:	MOD Abbeywood	Date being carried out:	18/10/2023												
Contract Name:	Mobile SHEF Unit	Agreed date of next inspection / audit: (Where applicable)	N/A												
Contract Number:															
Those present during inspection / audit:	Steve Andow Neil Andow Kevin Quick Ellis Andow Brad Probert	Distribution:  Other: (State)	<table border="1"> <tr><td>Site File</td><td><input checked="" type="checkbox"/></td></tr> <tr><td>BPM Head Office</td><td><input checked="" type="checkbox"/></td></tr> <tr><td>H&amp;S Advisor</td><td><input type="checkbox"/></td></tr> <tr><td>Client</td><td><input type="checkbox"/></td></tr> <tr><td>Supervisor</td><td><input type="checkbox"/></td></tr> <tr><td>Sub-Contractor</td><td><input type="checkbox"/></td></tr> </table>	Site File	<input checked="" type="checkbox"/>	BPM Head Office	<input checked="" type="checkbox"/>	H&S Advisor	<input type="checkbox"/>	Client	<input type="checkbox"/>	Supervisor	<input type="checkbox"/>	Sub-Contractor	<input type="checkbox"/>
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Tick items checked (indicate ✓ or N/A as appropriate)

No.	Item	Check	No.	Item	Check	No.	Item	Check
1	H & S Plan		13	PPE & RPE	✓	25	Lifting Equipment	
2	Contract Start-up		14	Safety Equipment	✓	26	Traffic Management	
3	Method Statements		15	Segregation Traffic/Ped.		27	Storage Facility	✓
4	Risk/COSHH Assessments		16	Work at Height		28	LPG/Flammables	
5	Inductions		17	Hand Arm Vibration HAVs		29	Permits to Work / SoKH's	
6	Safety Signs Displayed	✓	18	Excavations		30	Electrical	
7	Welfare Facilities	✓	19	Confined Spaces		31	Hand Tools	
8	First Aid	✓	20	Reverse Movements Control		32	Environmental	✓
9	Fire Precautions	✓	21	Mobile Plant Operation		33	Waste Disposal/Recycling	✓
10	Access/Egress	✓	22	Lifting Operations		34	Housekeeping	
11	Site Security		23	Sharps	✓	35	Competencies	
12	Security Clearance		24	Sub-Contractors		36	Refuelling	

Summary of Findings	Priority			Proposed Action	Action Completed Date
	H	M	L		
<p>Trailer has been fully serviced before delivery on 03/10/23, paperwork handed into BPM office.</p> <p>Tyres in good condition including spare wheel fitted to front of trailer.</p> <p>Lights all checked and working correctly.</p> <p>Breakaway cable in good condition</p> <p>Combination padlock on rear doors, ramp not locked.</p> <p>New first aid, burns kit and eye wash station fitted to the interior wall.</p> <p>3 steps waterless hand cleaning station, wipes and paper towel dispenser also fitted.</p> <p>Shelving has been securely bolted to the rails, and is being used to store smaller items including, gauntlet gloves, disposable boiler suits, sharps kit, and replacement wipes and paper towels.</p>			L	Additional padlock required.	

<p>Wheelie bin spill kit fully stocked up, also available dry granules with brush and shovel.</p> <p>P50 fire extinguisher securely fitted in its box, service in date.</p> <p>Floatation aid available if required especially for use on the current project around the lakeside.</p> <p>When the ramp is up and the rear doors are in use the head height on access is lower than usual. Possibility of banging a head on the metal bar.</p> <p>Plant nappies led against the wall require securing in place.</p> <p>Treating first aid the injured person would be stood up.</p>					
		M	Rubber/foam strip to be fitted above the door.		
		L	Purchase Cam buckle straps to secure in place.		19/10/2023
		M	Purchase a folding chair to allow the injured person to be seated.		
<b>Inspector / Auditor Name:</b>	Mark Andow	<b>Signature:</b>	<i>M Andow</i>	<b>Date:</b>	19/10/2023
<b>Reviewed by Managing Director:</b>			<i>[Signature]</i>	<b>Date:</b>	20/10/2023

### Additional Comments / Photographs / Supporting Evidence:

Excellent. We should also consider installing a hand wash station.





